

ETTALONG



BOWLING CLUB

MINUTES OF THE ANNUAL GENERAL MEETING

of Ettalong Memorial Bowling Club Ltd
Held in the Clubhouse 103 Springwood Street, Ettalong on
Sunday 29th October 2023 at 9.00am

1. The Chairperson took the Chair and declared the meeting open at 9.00am
2. The Chairperson advised there was a quorum - attendance of 46 members.
3. Apologies: Vicki Young (#1868), Elaine Mellross (#2241), Kerry Watkins (#4637), John Orme (#5626), John Ham (#63) Carol Edward (#8636), Sandra Walton (#10244).
4. Vale – in remembrance of passed members. The Chairman asked for all to stand for a minutes' silence in remembrance of those members who the Club has lost over the past year.
5. The Chairman asked if the Minutes of the Annual General Meeting held on 23 October 2022 has been read and are there any questions arising from the Minutes.

There were no questions.

The Chairman then asked that the Minutes of the Annual General Meeting held on 23 October 2022 be taken as a true and correct record of the meeting.

Moved: Gail Cumming (#3234)

Seconded: June Lee (#4054)

The Motion was voted in favour by majority of those voting resulting in the passing of the Minutes of the 2022 Annual General Meeting be taken as a true and correct record of the meeting.

Motion Carried

6. The Chairman presented his Report.
Members were asked to consider a motion that the report be received and accepted.

Moved: Michael Pethebridge (#168)

Seconded: Margaret Smith (#816)

The Motion was voted in favour by majority of those voting resulting in the passing of the Chairman's Report.

Motion Carried

7. The Chief Executive Officer presented his report to the members. Members were asked to consider a motion that the report be received and accepted.

Moved: Karen Croker (#8697)

Seconded: Narelle Richardson (#1202)

The Motion was voted in favour by a majority of those voting resulted in the passing of the CEO's Report.

Motion Carried

8. The Club's Auditor, Adrian Thompson from Fortunity presented the Financial Statements for the year ended 30th June 2023.

Members were asked to consider a motion that the report be received and accepted.

Moved: Karen Croker (#8697)
Seconded: Narelle Richardson (#1202)

The Motion was voted in favour by majority of those voting resulting in the passing of the Auditor's Report.

Motion Carried

Announcement of Board Positions: Nominations for the positions of Chairperson, Vice Chairperson & five (5) Directors opened on the 7th September 2023 and closed at 4pm on the 28th September 2023. Nominations were called for all positions.

The positions of Chairperson and Vice Chairperson were uncontested. There were seven (7) nominations received from candidates for the five (5) vacant positions. The elections were held at the Club from 17th October 2023 to 22nd October 2023.

Our Independent Returning Officer, Philip Binns, has submitted written documentation dated 22nd October 2023 confirming that candidates Dennis Holden, Kerry Watkins, Geoff O'Hara, Tracey Burraston, and Neil Ferguson be declared elected at today's Annual General Meeting.

9. To consider and if thought fit, pass with or without modification the proposed ordinary and Special resolutions set out below.

First Ordinary Resolution – Bowling expenses

That the Members hereby authorise the Board in its discretion to reimburse reasonable out of pocket expenses for accommodation and travel incurred by any Member selected to play bowls representing the Club at District/Zone/State level and also Pennant players, on production of proper vouchers, receipts and other documentation substantiating such.

Moved: Alan Thornhill (#6421)
Seconded: Dennis Culpan (#44)

The Motion was voted in favour by majority of those voting resulting in the passing of First Ordinary Resolution.

Motion Carried

Second Ordinary Resolution – Honorariums

That the Members hereby approve the payment of honorariums at the annual rates set out below to the members of the Board, payable by equal instalments monthly in arrears and pro-rated on a daily basis for any broken period of less than a calendar month at the start or end of their term in recognition of the service of the respective Board members until the next AGM.

- (a) Chairperson \$7000
- (b) Vice Chairperson \$6000
- (c) Directors \$5000

Moved: Jackie Henson (#10500)
Seconded: Michael Pethebridge (#168)

The Motion was voted in favour by majority of those voting resulting in the passing of Second Ordinary Resolution.

Motion Carried

Third Ordinary Resolution – Benefits

That the Members authorise (and declare to be reasonable) the payment or reimbursement by the Club or the provision by the Club at the Club's expense of, the following rights and benefits for Directors and such other respective persons as the Board authorises or approves from time to time, with an aggregate annual limit of \$35,000:

- (a) The payment of reasonable costs of Directors attending conferences and training in relation to their roles and responsibilities as Directors of the Club.*
- (b) The payment of reasonable costs of each Director attending at the premises of other Registered Clubs for the purpose of observing the facilities and methods of operation of those Clubs provided such attendances has the prior approval of the Board as being reasonably necessary for the purpose of the Club.*
- (c) The payment of reasonable costs of each Director attending Meetings of other Associations of which the Club is a member provided such attendance is at the direction of the Board.*
- (d) The payment of reasonable costs of each Director, Chief Executive Officer and where considered necessary staff members attendance at Seminars, Lectures, Trade Displays, Organised Study Tours, Fact-finding Tours and other similar events as may be determined by the Board from time to time.*
- (e) The payment of reasonable costs of each Director with spouses to attend functions where appropriate and required by the board to represent the Club.*
- (f) The payment of reasonable costs of a meal and drinks for Directors when they attend Board Meetings and those Meetings coincide with normal meal times.*
- (g) The payment of reasonable costs of each Director attending the Annual General Meeting and Conference of ClubsNSW.*
- (h) The reasonable costs of food and drinks for the entertainment of person as the Directors from time to time determine as being necessary to promote the interest of the Club.*
- (i) The cost of two free drinks to those Members who attend the Annual General Meeting. Such drinks to be available immediately after the conclusion of the Annual General Meeting.*

Moved: Lex Edwards (#164)
Seconded: Barry Henson (#10493)

The Motion was voted in favour by majority of those voting resulting in the passing of Third Ordinary Resolution.
Motion Carried.

Fourth Ordinary Resolution – Annual Functions

That the members authorise (and declare to be reasonable) the provision by the Club at the Club's expense of food, drinks and entertainment at, and the convening of, a Christmas function, to be held in December, attended by Club staff and their partners and also members of the Board and also food, drinks and entertainment at, and the convening of, an annual Board dinner attended by the members of the Board and Senior Management at the discretion of the Board, in each case with their partner or a guest.

Moved: Frans Herben (#4922)
Seconded: John Garbutt (#54)

The Motion was voted in favour by majority of those voting resulting in the passing of Fourth Ordinary Resolution.
Motion Carried.

10. **Welfare Officer.** The Chairman asked if any member from the floor would be interested in taking on the role of the Club's Welfare Officer. The Chairman complimented Denise Hamilton on her role as Welfare Officer and advised Denise would like to continue in this role.
11. The Chairman asked if there are questions for Management or the Auditor in relation to their Reports. There were no questions.

12. The Chairman asked if there are the any question from the floor.

- (a) Greg Elliott (#7696) presented the Motion "To increase the Director's honorarium by \$1,000 each due to the Club being in a strong financial position".

The Motion was voted in favour by majority of those who voted.
Motion Carried.

- (b) Gail Cumming (#3234) asked if an undercover awning could be erected out the front of the Club. This question was raised last year and because of the location of the fire hydrants the Club is unable to install any type of awning.

13. **Closure:** There being no further questions, the Chairman declared the meeting closed at 9.26am

**Signed as a correct record in accordance with
Section 251A (2) of the *Corporations Act 2001*
Cth**



Gary Thomson
Chairman

Dated: 30 October 2023



Timothy McGavin
Chief Executive Officer

Dated: 30 October 2023